



CHINA HONG KONG RAILWAY INSTITUTION

P.O. Box No. 626 Shatin Central Post Office

Fax : 2947 7001

Web Site : www.chkri.hk

8th February 2016

**2016 AGM and VIP Talk by Ir CK Mak,
Honorary Professor of the University of Hong Kong and Patron of
CHKRI Followed by Spring Dinner
6:00 pm for 6:30 pm sharp on Friday, 4th March 2016**

Dear Members,

Notice is hereby given that the 2016 Annual General Meeting of the China Hong Kong Railway Institution Ltd will be held at 6:30 pm sharp on Friday 4th March 2016 for the following purpose:-

1. To receive and consider the Statement of Accounts and the Reports of the Executive Committee and auditors for the year ended 31st December 2015
2. To elect members of the Executive Committee
3. To elect other Officers
4. To appoint Auditors
5. To transact any other ordinary Business

A Member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote instead of him. A proxy need not be a member.

Following the AGM, Ir Mak Chai Kwong, Honorary Professor of the University of Hong Kong and Patron of CHKRI, will deliver a talk. Spring Dinner will be held immediately after the talk.

Venue :

AGM and VIP talk : 2/F Theatre, Fo Tan Railway House, Sha Tin, N.T.

Spring Dinner : Function Room, Staff Canteen, Fo Tan Railway House

Fee for Spring Dinner : HK \$120 per person (member) and HK\$180 per person (non-member)

Deadline : 22nd February 2016

Please note that car parking is NOT available.

Attached to this notice are the followings:

- 1) Agenda of the 2016 AGM
- 2) A proxy form for appointment of proxies to vote on the 2016 AGM including election of the Directors.
- 3) Nomination form for Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, Membership Secretary, China Affairs Secretary and Officers of the Institution.
- 4) Minutes of the 2015 CHKRI AGM

Anthony Tong
Secretary
8th February 2016

Reply

To : Anthony TONG

Email : secretary@chkri.hk

I / We would like to attend the 2016 CHKRI AGM and VIP Talk cum Spring Dinner on 4th March 2016.

No. of person(s) : _____(member) _____(non-member)

Name : Mr / Ms _____

Membership Class : HF / F / AF / M / AM

Company : _____

Tel : _____ Fax : _____ Email address : _____

Signature

Participant

Date



CHINA HONG KONG RAILWAY INSTITUTION
2016 AGM to be held on Friday, 4th March 2016

AGENDA

- 1) Apologies
- 2) Minutes of last Annual General Meeting
- 3) Actions Arising
- 4) Chairman's Report
- 5) Treasurer's Report
- 6) 2016/2017 Budget
- 7) Election of Chairman 2016/2017
- 8) Election of Vice Chairman 2016/2017
- 9) Election of members of the Executive Committee 2016/2017
- 10) Election of other Officers
- 11) Appointment of Auditor and Company Secretary
- 12) Any other Business



CHINA HONG KONG RAILWAY INSTITUTION **Nomination Form for members of the Executive Committee**

I nominate (_____) to be

* Chairman / Vice Chairman /

* Secretary / Assistant Secretary /

* Membership Secretary / China Affairs Secretary /

* Treasurer /

of the China Hong Kong Railway Institution Limited for the year of 2016 / 2017.

* Delete as appropriate

Signature : _____

Nominee : (_____)

Date :

Signature : _____

Seconded by : (_____)

Date :

Remarks

All nominees must be paid up members of CHKRI. Please return this form to Anthony Tong, Secretary of CHKRI by e-mail to secretary@chkri.hk on or before **22nd February 2016**.



CHINA HONG KONG RAILWAY INSTITUTION Proxy Form

I, (name) _____ of (address) _____

* HF / F / AF / M / AM of the China Hong Kong Railway Institution Limited and entitled to be present and to vote, hereby appoint (① _____)

* HF / F / AF / M / AM of the Institution and failing him (② _____)

* HF / F / AF / M / AM of the Institution who is also entitled to be present and to vote, to vote for me and on my behalf at the 2016 Annual General Meeting of the Institution to be held on the 4th March 2016 and at every adjournment thereof.

As witness by my hand this _____ day of _____ 2016.

Signed By

Witnessed By

* HF / F / AF / M / AM of the China Hong Kong Railway Institution Limited.

* Please tick grade of membership in the Institution.

① Need not be a member of the Institution.

② May not be appointed and/or need not be a member of the Institution.

Please prepare one proxy form for the 2016 AGM.

This instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll and not be valid after the expiration of twelve months from the date of its execution. Please return this form to Anthony Tong, Secretary of CHKRI by e-mail: secretary@chkri.hk on or before 22nd February 2016.