



CHINA HONG KONG RAILWAY INSTITUTION

P.O. Box No. 626 Shatin Central Post Office

Fax : 2947 7001

Web Site : www.chkri.hk

22nd May 2020

2020 Annual General Meeting 6:30 pm on Friday, 12th June 2020

Dear Members,

Notice is hereby given that the 2020 Annual General Meeting of the China Hong Kong Railway Institution Ltd will be held at 6:30 pm on Friday 12th June 2020 for the following purpose:-

1. To receive and consider the Statement of Accounts and the Reports of the Executive Committee and auditors for the year ended 31st December 2019
2. To elect members of the Executive Committee
3. To elect other Officers
4. To appoint Auditors
5. To transact any other ordinary Business

A Member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote instead of him. A proxy need not be a member.

Venue :

AGM: 2/F Theatre, Fo Tan Railway House, Sha Tin, N.T.

Deadline : 05th June 2020

Please note that car parking is NOT available.

Attached to this notice are the followings:

- 1) Agenda of the 2020 AGM
- 2) A proxy form for appointment of proxies to vote on the 2020 AGM including election of the Directors.
- 3) Nomination form for Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, Membership Secretary, China Affairs Secretary and Officers of the Institution.
- 4) Minutes of the 2019 CHKRI AGM

Alex Lo
Secretary
22nd May 2020

Either online registration: <https://forms.gle/4kuvnvX1nZ4Le1bq9>

OR below reply slip

To : Secretary, CHKRI

Email : secretary@chkri.hk

I / We would like to attend the 2020 CHKRI AGM on 12th June 2020.

Name : Mr / Ms _____

Membership Class : HF / F / AF / M / AM / Company Member / Non-member (Please circle as appropriate)

Company : _____

Tel : _____

Email address : _____

Signature _____
Participant

Date



CHINA HONG KONG RAILWAY INSTITUTION
2020 AGM to be held on Friday, 12th June 2020

AGENDA

- 1) Apologies
- 2) Minutes of last Annual General Meeting
- 3) Actions Arising
- 4) Chairman's Report
- 5) Treasurer's Report
- 6) 2020/2021 Budget
- 7) Election of Chairman 2020/2021
- 8) Election of Vice Chairman 2020/2021
- 9) Election of members of the Executive Committee 2020/2021
- 10) Election of other Officers
- 11) Appointment of Auditor and Company Secretary
- 12) Any other Business



CHINA HONG KONG RAILWAY INSTITUTION
Nomination Form for members of the Executive Committee

I nominate (_____) to be

* Chairman / Vice Chairman /

* Secretary / Assistant Secretary /

* Membership Secretary / China Affairs Secretary / Treasurer

of the China Hong Kong Railway Institution Limited for the year of 2019 / 2020.

* Delete as appropriate

Signature : _____

Nominee : (_____)

Date :

Signature : _____

Seconded by : (_____)

Date :

Remarks

All nominees must be paid up members of CHKRI. Please return this form to Alex Lo, Secretary of CHKRI by e-mail to secretary@chkri.hk on or before **5th June 2020**.



CHINA HONG KONG RAILWAY INSTITUTION Proxy Form

I, (name) _____ of (address)

* HF / F / AF / M / AM / Company Member of the China Hong Kong Railway Institution Limited and entitled to be present and to vote, hereby appoint (II _____)

* HF / F / AF / M / AM / Company Member of the Institution and failing him (☉ _____) * HF / F / AF / M / AM / Company Member of the Institution who is also entitled to be present and to vote, to vote for me and on my behalf at the 2020 Annual General Meeting of the Institution to be held on the 12th June 2020 and at every adjournment thereof.

As witness by my hand this _____ day of _____ 2020.

Signed By

Witnessed By

* HF / F / AF / M / AM / Company Member of the China Hong Kong Railway Institution Limited.

* Please tick grade of membership in the Institution.

II Need not be a member of the Institution.

☉ May not be appointed and/or need not be a member of the Institution.

Please prepare one proxy form for the 2020 AGM.

This instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll and not be valid after the expiration of twelve months from the date of its execution. Please return this form to Alex Lo, Secretary of CHKRI by e-mail: secretary@chkri.hk on or before **5th June 2020**.